

Stone Academy

Annual Clery Act Security Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the “Clery Act”) is a federal law that requires post-secondary schools that receive federal funds to disclose information about crime on and around their campuses. This report has been prepared to meet the requirements of the Clery Act.

Stone Academy’s Annual Clery Act Security Report includes information about the school’s campus security policies, such as policies concerning the reporting of crimes, crime prevention, alcohol and drug use, and other matters. This report is available in the School Director’s office upon request and is posted on the Stone Academy website at www.stoneacademy.com

Security of Facility

Stone Academy does not have any student housing, either on- or off-campus.

During business hours staff, students and visitors may access our schools. Visitors are required to check in at the main desk/reception area. After regular business hours, all doors are locked and access to campus buildings is limited to those personnel designated by School Directors or the Comptroller. Security personnel make sure that all doors are locked at the end of the day. An alarm system is in place.

Campus security and ways to prevent crimes are discussed with students during orientation on the first day of classes and with staff at the time of hire/contract.

Stone Academy does not have any recognized off-campus student organizations. Therefore, there is no policy for monitoring and recording criminal activity at off-campus locations.

Procedures for Reporting Crimes and Emergencies

The School Directors serve as Stone Academy’s contacts for purposes of the Clery Act. Students should notify their School Director immediately of any criminal actions or other emergencies that occur on campus. School personnel are required to immediately report any suspicious behavior or unusual items or vehicles to the School Director. The School Director will take appropriate action, which may include notifying members of their campus via the guidelines in their emergency action plan and/or contacting law enforcement. A daily crime log is kept in a notebook in the office of the School Director that includes all daily crime activity including the nature of the crime, the date and time the crime occurred, and the location.

To Report a Crime or Emergency, call the School Director:	
East Hartford Campus	860-569-0618
Hamden Campus	203-288-7474
Waterbury Campus	203-756-5500
For emergencies, dial 9-1-1.	

At the present time, Stone Academy does not have a procedure in place that allows victims or witnesses to report crimes on a voluntary, confidential basis.

Preparation of the Annual Clery Report

The Comptroller of Stone Academy is responsible for compiling all crime data collected from School Directors and law enforcement authorities and for preparing the crime statistics portion of the annual security report to the U.S. Department of Education. The Comptroller makes a reasonable, good faith effort to obtain crime statistics from state or local law enforcement authorities on an annual basis.

State and Local Law Enforcement

In any extreme case, School Directors will call 9-1-1 for emergency assistance. Stone Academy supports outside law enforcement authority to assist in the protection of our students, personnel, and school. Students are encouraged to call 9-1-1 if they feel any immediate threat in any way.

Security personnel are present on our campuses at designated times. They do not have the ability to make arrests and are instructed to work with state and local law enforcement. Any actions falling under the Clery Act will be reported by them immediately to appropriate law enforcement and to the School Director.

Individual Safety Responsibilities

All students and school personnel should be aware of their surroundings and should report anything unusual to the School Director. Everyone must assume responsibility for their own personal safety and the security of their personal belongings by taking simple measures and precautions to ensure this happens. We ask that students walk together, use a padlock for their lockers, lock their cars, refrain from storing valuables in their vehicles, and not leave personal belongings unattended in the classroom.

Student and staff handbooks, the Stone Academy catalog, student orientations, and employee welcome packets discuss these areas further to inform students and employees about campus security procedures and practices. We strongly encourage students and employees to act responsibly and sensibly to ensure their own safety and the safety of others.

Other Security Measures

Stone Academy implements yearly fire drills, posts fire exit plans in all rooms, and has an internal Lockdown Procedure Plan for emergencies such as an intruder inside or outside the buildings, suspicious materials, etc. Stone Academy takes special measures to ensure that all visitors are screened at the front desk and unauthorized individuals are not allowed through the building. This is emphasized and discussed with students during orientation on the first day of classes and with staff during employee training at the time of hire/contract.

Drug and Alcohol Policy

Stone Academy is dedicated to providing quality educational services to its students and a quality work environment for its employees. In keeping with this commitment, Stone Academy maintains a campus free from drug and alcohol abuse. The manufacture, possession, distribution or use of illegal drugs is prohibited on campus. The possession or consumption of alcohol on school premises is prohibited, except by those over 21 years of age at approved school functions. Any violation of this policy will warrant disciplinary actions up to and including dismissal and may result in local, state, and/or federal criminal charges.

The Drug Free Schools and Communities Act Amendment of 1989 (Public Law 101-226) requires that all institutions of higher education implement a program that prevents the use of illicit drugs and the abuse of alcohol by students and employees. Stone Academy has implemented a program to prevent the use and abuse of illicit drugs and alcohol by students and employees. For the full policy, see the Stone Academy catalog under Drug and Alcohol Policy.

Sexual Assault/Sex Offenses

Victims of sexual assault should seek medical attention immediately, and are strongly encouraged to report the incident to the police. It is extremely important to report the incident to law enforcement immediately so that the area where the incident occurred and any evidence of the incident can be secured and preserved as soon as possible. The School Director is available to assist in making the report, if a student requests such assistance.

Stone Academy will change a student's academic situation after an alleged sex offense, if the change is requested by the victim and is reasonably available.

Outside counseling, mental health and other services are available for victims of sex offenses. Stone Academy does not provide these services directly. Students who are victims of sex offenses are encouraged to dial 2-1-1 for information about services available in the community.

At this time, the school does not provide educational programs to promote awareness of rape and other sex offenses.

Student Victim Assistance

For students who express outside personal issues and who may need outside help in health and social issues, Stone Academy encourages students to call the 2-1-1 Info line for human services referrals and information about services available in the community pertaining to alcohol/drug abuse, sexual assault, suicide, etc.

Information on Registered Sex Offenders

For information about registered sex offenders, go to www.ct.gov/dps/site/default.asp and click on “Sex Offender Registry.”

Timely Warnings

When a crime or emergency occurs that is judged by the School Director to constitute an ongoing or continuing threat, Stone Academy will issue a “timely warning” to the campus community. The School Director may consult with other Stone Academy officials and/or law enforcement to determine whether and how the timely warning will be disseminated to the campus community.

Depending on the occurrence, Stone Academy may post timely warnings on building entrances/exits stating the incident that occurred and specific precautionary measures that should be taken; have faculty hand out warnings and recommended precautionary measures to individual students during class periods; make announcements through the loud speaker on the occurrence and reminders of steps that should be taken to ensure safety; host school-wide meetings with employees and/or students to promote safety; and/or increase campus security by hiring additional security personnel.

Missing Student Notification Procedures

There is no on-campus student housing at Student Academy. Therefore, the school does not have procedures for notification of missing students who live on-campus.